



TEMPORARY TRANSIENT MERCHANT

Guidance relating to Transient Merchants is contained in the Maplewood City Code, Chapter 16. All permit holders are required to be familiar with the provisions of this ordinance and with applicable Minnesota Statutes and federal regulations.

Why do I need this Temporary License?

- Required of a person or business who engages in any temporary or transient business selling goods or services from a set location(s) within the city limits. This is not door-to-door activity commonly referred to as [peddler or solicitor. \(PDF\)](#). Completed Solicitor forms can be emailed to pdrecords@maplewoodmn.gov

What do I need to obtain this Temporary License?

- Temporary Transient Merchant permit application submitted through Accela
- Signed lease or letter of agreement (if operating on property not owned by applicant or in conjunction with an event not coordinated by applicant)
- Diagram (or map) of the property, showing streets and locations where sales are made

What is the price for this Temporary License?

- Once the permit has been accepted, an invoice will be issued for the fees
 - Permit Fees:
 - \$27.00 for up to 5 consecutive days
 - \$106.00 for > 5 days, up to one calendar year
 - No Fee for Religious, Charitable, Patriotic or Philanthropic Organizations (must provide proof of current tax exempt status)
 - Payments accepted when receiving invoice
 - Cash
 - Check / Money Order
 - Credit / Debit Card

Contact Licensing with any questions
[Temporary Permits | Maplewood, MN \(maplewoodmn.gov\)](#)

City of Maplewood
Office of the City Clerk
1830 County Road B East,
Maplewood, MN 55109
Licensing@MaplewoodMN.gov

Permit approved by:

City Planner