

Registering an Account

To apply for a license you will first need to become a Registered User. Access the Online Portal through Accela Citizen Access (ACA) by visiting:

<https://aca-prod.accela.com/maplewood>

Accessibility Support **Register for an Account** Reports (1) Login

Search...

Home Building Planning Enforcement Licenses Complaints Public Works

Advanced Search

Welcome to the new Citizen Portal
We are pleased to offer our citizens, businesses, and visitors access to government services online, 24 hours a day, 7 days a week.

In partnership with [Accela, Inc.](#), we are fulfilling our promise to deliver powerful e-government services and provide valuable information about the community while making your interactions with us more efficient, convenient, and interactive. To use ALL the services we provide you must register and create a user account. You can view information, get questions answered and have limited services as an anonymous user. We trust this will provide you with a new, higher level of service that makes living and working in our community a more enjoyable experience.

What would you like to do today?
To get started, select one of the services listed below:

| | |
|--------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|
| Building Search Applications Schedule an Inspection | Planning Search Cases |
| Enforcement Enter a Complaint | Licenses Search Applications |
| Complaints Enter Complaint/Request for Service | Public Works Search Applications Schedule an Inspection |

Login
User Name or E-mail:

Password:

Login »

Remember me on this computer
[I've forgotten my password](#)
New Users: Register for an Account

Read the disclaimer and Accept to continue registration.

Please review and accept the terms below to proceed.

General Disclaimer
While the Agency attempts to keep its Web information accurate and timely, the Agency neither warrants nor makes representations as to the functionality or condition of this Web site, its suitability for use, freedom from interruptions or from computer virus, or non-infringement of proprietary rights. Web materials have been compiled from a variety of sources and are subject to change without notice from the Agency as a result of updates and corrections.

I have read and accepted the above terms.

Continue Registration »

Provide the following account registration information.

Search...

[Home](#) [Building](#) [Planning](#) [Enforcement](#) [Licenses](#) [Complaints](#) [Public Works](#)

Advanced Search ▾

**Account Registration Step 2:
Enter/Confirm Your Account Information**

* indicates a required field.

Login Information

* User Name: [?](#)

* E-mail Address:

* Password: [?](#)

* Type Password Again:

* Enter Security Question: [?](#)

* Answer: [?](#)

Contact Information

Choose how to fill in your contact information.

Select *Add New* to add Contact Information to the account.

Information provided should be for both the individual managing the account and the corporate business name of the business (not the DBA/Trade name) to be licensed in Maplewood.

Contact Information

Please provide First Name, Last Name AND Name of Business

* First: Middle: * Last:

Name of Business:

Home Phone: Mobile Phone: Work Phone:

* E-mail: Preferred Channel:

▼ [Contact Addresses](#)

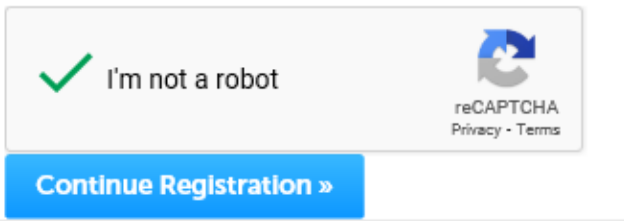
To edit a contact address, click the address link.

Showing 0-0 of 0

| Action | Address Type | Address | Recipient | S |
|-------------------|--------------|---------|-----------|---|
| No records found. | | | | |

Select Add Additional Contact Address to add an address associated with the record. This address is not required to be the address of the business to be licensed in Maplewood. Once complete, Save and Close.

Complete the reCAPTCHA and select Complete Registration



Once your account has been registered, you can login using your User Name or E-mail and Password

