

Serving as an Election Judge

When: The Primary Election held on the second Tuesday in August and the General Election held the first Tuesday after the first Monday in November

Where: In the precinct where you live or elsewhere in the City

With: Other election judges

What is the time commitment?

Election judges typically work both the primary and general elections from 6:00 a.m. to 9:00 p.m.

How can I become an Election Judge?

Do one of the following:

- * Fill out the interest form on this brochure and return it to:
City Clerk - Elections
City of Maplewood
1830 County Road B East
Maplewood, MN 55109
- * Or email elections@maplewoodmn.gov to give your information or call 651-249-2003.

Next Step?

You will be contacted via mail about eight weeks before the next election with information about the election and a judge information form that will need to be completed and returned to City Hall.



Enjoy people and service to others?

Serve as an Election Judge

for the City of Maplewood



Elections Office
City of Maplewood
www.maplewoodmn.gov

INTEREST FORM - PLEASE PRINT

To Serve as an Election Judge in the City of Maplewood, complete this form and mail to:

City Clerk - Elections
City of Maplewood
1830 County Road B East
Maplewood, MN 55109

Any Questions?
Call 651-249-2003 or
elections@maplewoodmn.gov

Name: _____

Street Address: _____

City and Zip Code: _____

Primary Phone (indicate home, work or cell): _____

Party Affiliation: Democratic Republican Other/None

Email: _____

Signature: _____

Duties of Election Judges

- * Set up the polling place
- * Greet and assist voters
- * Register individuals to vote
- * Ensure all qualified voters are permitted to vote
- * Distribute ballots to voters
- * Demonstrate how to mark the ballot
- * Operate voting equipment
- * Close the polling place following voting
- * Certify the polling place results

Can I take time off from work?

Yes. Like jury duty, Minnesota State Statute 204B.195 allows time off from work without a reduction in pay to serve as an election judge. You are required to give 20 days prior notice to your employer.

How Will I Know if I am Scheduled to Serve?

A notice is mailed to election judges with the polling location and contact information for the assigned head judge.

Election Judges are essential to the Election process. They are the officials that serve the voters in the local polling places, administer election procedures and ensure that the rights of the voters are protected on Election Day. Serving as an election judge provides an opportunity to learn about the election process and is an important service to our community.

The City of Maplewood needs more than 100 Election Judges to work at the polls every election. You can join this team of dependable and caring individuals who help ensure this basic right of U.S. citizenship: *to make it possible for every eligible voter to correctly cast a ballot.*

Required Qualifications to be an Election Judge

- * Eligible to vote in Minnesota
- * Able to read, write and speak English
- * Cannot be a spouse, parent, child, or sibling of any election judge serving in the same precinct.
- * Cannot be a candidate or spouse, parent, child or sibling of any candidate on the ballot in that precinct
- * Attend a two-hour training class

Will I be paid?

Yes. Election judges are paid an hourly wage to attend training and for service on Election Day.