



City of Maplewood
 Office of the City Clerk
 1830 County Road B East | Maplewood, MN 55109
 651-249-2001 | 651-249-2957 (fax)
www.MaplewoodMN.gov
 Licensing@MaplewoodMN.gov

Approved By:
 City Manager
 Fee Paid: _____
 Receipt #: _____

ALARM SYSTEM – BUSINESS
JANUARY 1 TO DECEMBER 31, ANNUALLY*

Guidance relating to Alarm Systems is contained in the Maplewood City Code, Chapter 4. All permit holders are required to be familiar with the provisions of this Ordinance and with applicable Minnesota Statutes and federal regulations.

PERMIT APPLICATION CHECKLIST:

**To prevent delay, please ensure the following information is submitted.
 Incomplete applications are not accepted and will be returned immediately.**

- Alarm System - Business Permit Application
- Permit Fee of \$57.00

Applicant Information (individual who executes and signs this application)

Name of Applicant _____ Job Title _____

Address _____

Phone Number (_____) _____ E-mail Address _____

Business Information (responsible for alarm system operation)

Name of Business _____ DBA Name _____

Address _____

Phone Number (_____) _____ E-mail Address _____

Is applying business a political subdivision of the federal or state government? Yes No

** If yes, applicant is exempt from permit fee (includes City and County, & School Districts)

Alarm System Information

Is this Alarm System monitored by an Alarm Company? Yes No

Alarm Company Name _____ Phone Number (_____) _____

Type of Alarm System: Perimeter Doors Only Other (please specify) _____

Type of Signal Emitted when Alarm is Triggered (i.e. local, silently monitored) _____

Emergency Contact Information

1. _____
 Name Phone Number #1 Phone Number #2

2. _____
 Name Phone Number #1 Phone Number #2



Renewal notice should be mailed to: _____

Attn: _____

The data in this application will be used to approve your permit and shall be deemed public unless private by State Statute. Private data is available to you and the City or State staff who need this information to perform their duties, but is not available to the public. You are not legally required to provide this data, but the City may not be able to approve your permit if you do not provide it.

I will familiarize myself with the provisions of the Maplewood City Code, and with applicable Minnesota Statutes and federal regulations. This business will be conducted in compliance with the above regulations, statutes and ordinances, and it is understood that failure to do so may constitute grounds for denial, suspension or revocation of this permit.

Applicant Signature _____ Date _____

False Alarm Information

Business people with alarm systems are reminded to use them carefully. False alarms are costly. If you set your alarm off by mistake, call your alarm company to cancel the police response.

False Alarm Fee Structure

Each business alarm owner is allowed two (2) free false alarm responses per permit term (January 1st through December 31st, yearly). Fees for false alarms are as follows:

Number of False Alarms	Fee
1 st and 2 nd False Alarm	No Charge
3 rd False Alarm	\$100.00
4 th False Alarm	\$200.00
5 th False Alarm	\$300.00
6 th False Alarm	\$400.00
7 th - Above	\$500.00

For further information about police false alarms, please contact the Police Department at 651-249-2605.