

AGENDA
MAPLEWOOD ECONOMIC DEVELOPMENT AUTHORITY
6:30 P.M. Monday, January 13, 2020
City Hall, Council Chambers

A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF AGENDA

D. APPROVAL OF MINUTES

1. December 9, 2019 Economic Development Authority Meeting Minutes

E. PUBLIC HEARING

None

F. UNFINISHED BUSINESS

None

G. NEW BUSINESS

1. Election of Officers

H. ADJOURNMENT

RULES OF CIVILITY FOR THE CITY COUNCIL, BOARDS, COMMISSIONS AND OUR COMMUNITY

Following are rules of civility the City of Maplewood expects of everyone appearing at the Meetings - elected officials, staff and citizens. It is hoped that by following these simple rules, everyone's opinions can be heard and understood in a reasonable manner. We appreciate the fact that when appearing at Council meetings, it is understood that everyone will follow these principles:

Speak only for yourself, not for other council members or citizens - unless specifically tasked by your colleagues to speak for the group or for citizens in the form of a petition.

Show respect during comments and/or discussions, listen actively and do not interrupt or talk amongst each other.

Be respectful of the process, keeping order and decorum. Do not be critical of council members, staff or others in public.

Be respectful of each other's time keeping remarks brief, to the point and non-repetitive.

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MINUTES
MAPLEWOOD ECONOMIC DEVELOPMENT AUTHORITY

6:00 P.M. Monday, December 9, 2019
 City Hall, Council Chambers

A. CALL TO ORDER

A meeting of the Maplewood Economic Development Authority (EDA), was held in the City Hall Council Chambers and was called to order at 6:45 p.m. by President Knutson.

B. ROLL CALL

William Knutson, President	Present
Bryan Smith, Vice President	Absent
Marylee Abrams, Secretary	Present
Kathleen Juenemann, Assistant Treasurer	Present
Sylvia Neblett, Treasurer	Present

C. APPROVAL OF AGENDA

Commissioner Juenemann moved to approve the agenda as submitted.

Seconded by Commissioner Neblett Ayes – All

The motion passed.

D. APPROVAL OF MINUTES

1. Approval of October 14, 2019 Economic Development Authority Meeting Minutes

Commissioner Neblett moved to approve the October 14, 2019 Economic Development Authority Meeting Minutes as submitted.

Seconded by Commissioner Juenemann Ayes – All

The motion passed.

E. PUBLIC HEARING

None

F. UNFINISHED BUSINESS

None

G. NEW BUSINESS

1. Summary of November 16, 2019 Redevelopment Tour

Community Development Director Thomson gave the staff report.

2. Summary of November 25, 2019 Work Session with HEDC

Community Development Director Thomson gave the staff report.

3. 2020 Economic Development Authority Meeting Schedule

Community Development Director Thomson gave the staff report.

Commissioner Abrams moved to approve the 2020 Economic Development Authority meeting schedule with meetings on January 13, 2020, January 27, 2020, April 27, 2020, September 14, 2020, and December 14, 2020.

Seconded by Commissioner Neblett

Ayes – All

The motion passed.

H. ADJOURMENT

President Knutson adjourned the meeting at 6:55 p.m.

DRAFT

MAPLEWOOD ECONOMIC DEVELOPMENT AUTHORITY STAFF REPORT
Meeting Date January 13, 2020

REPORT TO: Melinda Coleman, Executive Director
REPORT FROM: Jeff Thomson, Assistant Executive Director
PRESENTER: Jeff Thomson, Assistant Executive Director
AGENDA ITEM: Election of Officers

Action Requested: Motion Discussion Public Hearing
Form of Action: Resolution Ordinance Contract/Agreement Proclamation

Policy Issue:

The Economic Development Authority (EDA) is a separate legal entity from the city of Maplewood, and therefore has its own officers. Each year the EDA appoints its officers, which include president, vice president, treasurer, secretary, and assistant treasurer. The only statutory constraints are that the president and vice president must be different members. The offices of secretary and assistant treasurer need not be held by a commissioner, which typically are held by the city clerk and city finance director, respectively.

Recommended Action:

Motions to appoint the following as officers:

_____ as President until the first meeting in 2021
 _____ as Vice President until the first meeting in 2021
 _____ as Treasurer until the first meeting in 2021
 _____ as Secretary until the first meeting in 2021
 _____ as Assistant Treasurer until the first meeting in 2021

Fiscal Impact:

Is There a Fiscal Impact? No Yes, the true or estimated cost is \$0.00
 Financing source(s): Adopted Budget Budget Modification New Revenue Source
 Use of Reserves Other: n/a

Strategic Plan Relevance:

Financial Sustainability Integrated Communication Targeted Redevelopment
 Operational Effectiveness Community Inclusiveness Infrastructure & Asset Mgmt.

N/A

Background

The officers in 2019 were as follows:

- President – Commissioners Knutson
- Vice President – Commissioner Smith
- Treasurer – Commissioner Neblett
- Secretary – Commissioner Abrams
- Assistant Treasurer – Commissioner Juenemann

Attachments

1. None